

January 15<sup>th</sup>, 2019



John Asher, Rapid Response Coordinator Oregon Dislocated Workers Unit Oregon HECC – Office of Workforce Investments 875 Union Street NE, Salem, OR 97311

Dear Sir:

Ergotron, Inc ("the Company") is closing its Tualatin, Oregon facility, located at 10450 SW Manhasset Drive, Tualatin, OR 97062, on or about June 30, 2019. The closure will be permanent. The Company anticipates that employment terminations resulting from this closure will affect all 99 employees working at the facility and will occur in two or more phases.

The first phase of terminations will occur on March 29, 2019 and will affect 13 employees. Dates for additional phases have not yet been decided, but are expected to occur between March 29, 2019 and June 30, 2019 based on current information. As required by the WARN Act and 20 CFR § 639.7, a list of the names and job titles of affected employees is contained in the attached Addendum. The 13 employees whose employment will be affected on March 29, 2019 are in bold.

Affected employees are not represented by a labor organization and no bumping rights exist.

The information contained in this letter is based on the best information available to the Company at this time. If you need further information, please contact Lynne Odegaard, Sr. Director, Global Human Resources at 612-327-0605 or lynne.odegaard@ergotron.com

Very truly yours,

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Sr. Director, Global Human Resources the recitive and will occur in two or thouse business

Ergotron, Inc. we Comband surjetives that employment recommands a company your new manner

Mobile: 612-327-0605

Email: lynne.odegaard@ergotron.com



## **ADDENDUM**

## List of Affected Employees And Job Title

| <u>First Name</u> | <u>Last Name</u> | <u>Job</u>                           |
|-------------------|------------------|--------------------------------------|
|                   |                  | Assembler I                          |
|                   |                  | Assembler I                          |
|                   |                  | Assembler I                          |
|                   |                  | Shipper/Receiver 1                   |
|                   |                  | Buyer II                             |
|                   |                  | Shipper/Receiver II                  |
|                   |                  | Manager, Quality Assurance           |
|                   |                  | Sr. Design Engineer                  |
|                   |                  | Product & Tech Support II            |
|                   |                  | Membrane Glue Sprayer II             |
|                   |                  | Supervisor, Manufacturing/Operations |
|                   |                  | Technician II                        |
|                   |                  | Project Manager II                   |
|                   |                  | Assembler I                          |
|                   |                  | Membrane Glue Sprayer I              |
|                   |                  | Manager, Engineering                 |
|                   |                  | Shipper/Receiver II                  |
|                   |                  | Painter Operator II                  |
|                   |                  | CNC Laser/Punch Operator II          |
|                   |                  | Painter Operator I                   |
|                   |                  | Manufacturing Lead                   |
|                   |                  | Receiving Lead                       |
|                   |                  | Welder I                             |
|                   |                  | Buyer II                             |
|                   |                  | Machine Operator I                   |
|                   |                  | Shipper/Receiver I                   |
|                   |                  | Project Manager I                    |
|                   |                  | •                                    |



| CNC Laser/Punch Operator I                       |
|--|
| Associate Manufacturing Engineer                 |
| CNC Press Brake Operator I                       |
| Material Expeditor II                            |
| Painter Operator I                               |
| Materials Planner II                             |
| Supervisor, Product Development -<br>Engineering |
| Assembler II                                     |
| QC Inspector I                                   |
| CNC Press Brake Operator II                      |
| Supervisor, Manufacturing/Operations             |
| Painter Operator I                               |
| Assembler II                                     |
| Shipper/Receiver I                               |
| QC Inspector I                                   |
| Manager, Production Planning & Control           |
| Assembler II                                     |
| CNC Laser/Punch Operator I                       |
| Welder I   |
| CNC Router Operator I                            |
| Supervisor, Shipping                             |
| Shipper/Receiver I                               |
| Supervisor, Planning                             |
| Manufacturing Lead                               |
| Welder II  |
| Supervisor, Equipment Maintenance                |
| Painter Operator I                               |
| Equipment Maintenance Technician II              |
| Painter Operator II                              |
| Assembler I                                      |
| Assembler I                                      |
| Assembler I                                      |



|   | Assembler II                         |
|---|--------------------------------------|
| † | Manufacturing Lead                   |
| + | Equipment Maintenance Technician II  |
|   | Manufacturing Lead                   |
| 1 | General Manager, Tualatin            |
| + | CNC Press Brake Operator I           |
| 1 | Assembler II                         |
|   | Manufacturing Lead                   |
| + | Welder I                             |
| 1 | Senior Manufacturing Engineer        |
|   | Program Manager                      |
|   | Materials Planner I                  |
| 1 | QC Inspector I                       |
| 1 | Assembler II                         |
| 1 | Production and Lean Manager          |
| + | Welder I                             |
|   | Supervisor, Manufacturing/Operations |
|   | Assembler I                          |
| Ī | Painter Operator I                   |
|   | Painter Operator I                   |
| Ī | Assembler II                         |
| 1 | Painter Operator I                   |
| 1 | CNC Press Brake Operator II          |
|   | Manufacturing Lead                   |
|   | Assembler I                          |
| 1 | CNC Laser/Punch Operator III         |
|   | Manufacturing Lead                   |
| + | Manufacturing Lead                   |
|   | CNC Router Operator II               |
|   | QA Specialist III                    |
|   | CNC Press Brake Operator I           |
|   | Assembler !                          |
|   | Painter Operator I                   |



| T  | echnician III                       |
|----|-------------------------------------|
| 18 | Shipper/Receiver I                  |
| E  | Equipment Maintenance Technician II |
| F  | Assembler I                         |
| 7  | Assembler I                         |
| (  | CNC Press Brake Operator I          |
| 1  | CNC Router Operator III             |