



April 6, 2020

John Asher, Rapid Response Coordinator  
Oregon Dislocated Worker Unit  
Oregon HECC - Office of Workforce Investments  
875 Union Street NE  
Salem, OR 97311

By FAX and Certified Mail/Return Receipt Requested

#### NOTICE TO AFFECTED EMPLOYEES

RE: Notification of Mass Layoff Pursuant to the Worker Adjustment and Retraining Notification Act of 1988

Dear Mr. Asher:

As you know, due to the recent international medical crisis, the Governor of Oregon has ordered the Multnomah Athletic Club ("MAC") to close its operations to members. To minimize the financial impact of this decision, MAC has placed many of its employees on paid leave through April 30, 2020. Nonetheless, because of current developments that now make it clear that this crisis will not be resolved in the near future, MAC is forced to reduce its workforce and lay off 635 employees at its facilities located at 1849 SW Salmon St., Portland, OR 97205. MAC expects to lay off employees starting on May 1, 2020. After the layoffs, MAC will continue to provide some remote member services.

This notice is issued in compliance with the Worker Adjustment and Retraining Notification (WARN) Act. Earlier notice of the layoff was not possible because of the unforeseen business circumstances created by the COVID-19 pandemic and recent developments regarding the spread of the virus. In addition, the COVID-19 virus constitutes a natural disaster that prevented MAC from providing earlier notice of the layoffs.

At this time, MAC is uncertain how long these layoffs will last. While MAC expects them to be temporary, there is a possibility that they could last for six months or more.

The affected employees are unrepresented, and under company policies, there are no "bumping rights" available to affected employees. A list of the job classifications affected by the closing and the number of affected employees in each job classification is attached as Appendix A.

Please direct any questions or requests for additional information regarding this matter directly to our Human Resources Department via [HRTeam@themac.com](mailto:HRTeam@themac.com) or 503-517-2300.

Very truly yours,

*CLeverton*

Charles Leverton  
General Manager

## ATTACHMENT A

JOB TITLE	NUMBER OF AFFECTED EMPLOYEES = 650
1891 BUSSER	5
1891 EXPEDITOR	1
1891 HOST	5
1891 SERVER	7
AGE GROUP SWIM COACH	1
AQUATICS RECREATIONAL SUPERVISOR	1
AT YOUR SERVICE SPECIALIST	4
BANQUET LEAD SETUP ATTENDANT	3
BANQUET MANAGER	2
BANQUET SERVER	32
BANQUET SETUP ATTENDANT	4
BANQUET SETUP SPECIALIST	1
BANQUET SOUS CHEF	2
BANQUET SUPERVISOR	8
BASKETBALL ATTENDANT	8
BASKETBALL COACH	11
BASKETBALL HEAD COACH	1
BASKETBALL LEAD	1
BIRTHDAY PARTY ATTENDANT	1
BIRTHDAY PARTY LEAD	1
CAST ADMINISTRATIVE ASSISTANT	6
CATERING SALES COORDINATOR	2
CLIMBING ASSISTANT COACH	2
CLIMBING ATTENDANT	4
CLIMBING COACH	3
CLIMBING INSTRUCTOR	5
CLIMBING LEAD	1
CPR/FIRST AID INSTRUCTOR	1
CYCLING LEAD	2
DANCE PERSONAL TRAINER	1
EARLY CHILDHOOD SUPERVISOR	1
ENTRANCE ATTENDANT	15
EVENTS ADMINISTRATIVE ASSISTANT	1
EVENTS SPECIALIST	1
FACILITIES ADMINISTRATIVE ASSISTANT	1
FACILITIES CLUB ARCHIVIST	1
FACILITIES PROJECT MANAGER	1
FACILITIES PROJECT SPECIALIST	1
FITNESS PERSONAL TRAINER	14
GROUP FITNESS INSTRUCTOR	28
GUEST SERVICES SUPERVISOR	1

<b>JOB TITLE</b>	<b>NUMBER OF AFFECTED EMPLOYEES = 650</b>
GYMNASTICS & DANCE SUPERVISOR	1
GYMNASTICS DEVELOPMENTAL COACH	5
GYMNASTICS GIRLS HEAD COACH	1
GYMNASTICS INSTRUCTOR 1	3
GYMNASTICS INSTRUCTOR 2	5
GYMNASTICS INSTRUCTOR 3	4
GYMNASTICS TEAM TRAINER	1
GYMNASTICS COMPETITIVE - GYMNASTICS ASSISTANT COACH	1
HOUSEKEEPER	24
HOUSEKEEPING FITNESS CLEANING SPECIALIST	1
HOUSEKEEPING FLOOR CARE SPECIALIST	2
HOUSEKEEPING LEAD	2
HOUSEKEEPING PROJECT SPECIALIST	1
HOUSEKEEPING SUPERVISOR	3
HR ASSISTANT	1
HR PROJECT SPECIALIST	1
HR SENIOR GENERALIST	1
JOES LEAD	3
JOES LINE COOK	2
JOES MANAGER	1
JOES SERVICE ATTENDANT	8
JOES SUPERVISOR	1
KARATE SENSEI	1
KITCHEN BUTCHER	1
KITCHEN CHEF DE PARTIE	5
KITCHEN CUSTODIAL	2
KITCHEN DISHWASHER	6
KITCHEN LEAD DISHWASHER	1
KITCHEN LEAD LINE COOK	14
KITCHEN LINE COOK	10
KITCHEN LUNCH ROOM SERVER	1
KITCHEN SENIOR DISHWASHER	1
LAUNDRY ATTENDANT	7
LAUNDRY SENIOR ATTENDANT	1
LAUNDRY SUPERVISOR	1
LIFEGUARD	29
LIFEGUARD COORDINATOR	2
MAINTENANCE BUILDING SYSTEMS TECHNICIAN	1
MAINTENANCE ELECTRICAL SYSTEMS SUPERVISOR	1
MAINTENANCE ENGINEER	4
MAINTENANCE FURNITURE & WOOD FINISHER	1
MAINTENANCE GROUNDSKEEPER	2
MAINTENANCE PAINTER	2

<b>JOB TITLE</b>	<b>NUMBER OF AFFECTED EMPLOYEES = 650</b>
MAINTENANCE SUPERVISOR	1
MAINTENANCE TECHNICIAN	6
MANAGER ON DUTY	4
MASSAGE LICENSED THERAPIST	11
MASSAGE THERAPIST LEAD	1
MASTER SWIM COACH	3
MEMBER SERVICES MANAGER	1
MPORIUM MANAGER / BUYER	1
MPORIUM RETAIL SUPERVISOR	1
MPORIUM SALES ASSOCIATE	5
MPORIUM SENIOR SALES ASSOCIATE	1
PASTRY CHEF DE PARTIE	2
PASTRY COOK	2
PAYMENTS SPECIALIST	1
PILATES COORDINATOR	1
PILATES PERSONAL TRAINER	8
PLAYSCHOOL ASSISTANT TEACHER	5
PLAYSCHOOL LEAD TEACHER	4
PURCHASING ASSISTANT	1
PURCHASING CLERK	1
PURCHASING MANAGER	1
RACQUETBALL COACH	5
RECREATIONAL DANCE INSTRUCTOR	11
RECREATIONAL SUPERVISOR	1
RESTAURANT MANAGER	1
RESTAURANT SENIOR MANAGER	1
RETAIL RECEIVING CLERK	1
SENIOR MANAGER ON DUTY	1
SHIPPING & RECEIVING CLERK	1
SKI COACH	17
SKI COACH LEAD	5
SKI HEAD COACH	1
SKI TEAM TRAINER	1
SPORTS PUB BARTENDER	1
SPORTS PUB BUSSER	9
SPORTS PUB EXPEDITOR	1
SPORTS PUB HOST	3
SPORTS PUB LEAD BARTENDER	1
SPORTS PUB SERVER	14
SQUASH ADMINISTRATIVE	1
STAFF ACCOUNTANT	1
SWIM ASSISTANT COACH	2
SWIM INSTRUCTOR	16

<b>JOB TITLE</b>	<b>NUMBER OF AFFECTED EMPLOYEES = 650</b>
SWIM SCHOOL COORDINATOR	3
SWITCHBOARD OPERATOR	4
SYNCHRO ASSISTANT COACH	3
SYNCHRO PRE-COMPETITIVE ASSISTANT COACH	2
TECHNOLOGY INFRASTRUCTURE MANAGER	1
TECHNOLOGY PROJECT MANAGER	1
TECHNOLOGY SYSTEMS ADMINISTRATOR	1
TENNIS ADMINISTRATIVE	6
TENNIS LEAGUE COORDINATOR	1
TRAINING & DEVELOPMENT SPECIALIST	1
VOLLEYBALL COACH	15
VOLLEYBALL HEAD COACH	4
VOLLEYBALL HEAD COACH / MANAGER	1
WALKING & HIKING LEAD	1
WATER FITNESS INSTRUCTOR	6
WATER FITNESS SUPERVISOR	1
WATER POLO COACH	1
WEIGHTROOM COORDINATOR	1
WEIGHTROOM INSTRUCTOR 1	10
WEIGHTROOM INSTRUCTOR 2	3
WEIGHTROOM INSTRUCTOR 3	2
WEIGHTROOM LOST & FOUND ATTENDANT	1
WEIGHTROOM MAINTENANCE MECHANIC	1
WELLNESS REGISTERED DIETITIAN	1
YOGA INSTRUCTOR	19
YOUTH PROGRAMS ATTENDANT	20
YOUTH PROGRAMS LEAD	6
YOUTH PROGRAMS SUPERVISOR	1
YP EARLY CHILDHOOD COORDINATOR	1
<b>Grand Total</b>	<b>630</b>