



WARN NO. 6465

April 28, 2020

John Asher, Rapid Response Coordinator
Oregon Dislocated Worker Unit
Office of Workforce Investments
Oregon Higher Education Coordinating Commission
875 Union Street NE
Salem, OR 97311

Ted Wheeler
Mayor, City of Portland
1221 SW 4th Ave.
Room 340
Portland, OR 97204

Dear Sir,

We are experiencing an unprecedented pandemic due to the worldwide COVID-19 outbreak. Statewide operational restrictions put in place by Governor Brown have resulted in a dramatic loss of business. Due to this pandemic, it is currently unknown when business will resume to normal.

This letter will serve as official notice that the Portland Art Museum intends to implement a permanent layoff of employees at 1219 SW Park Ave. Portland, Oregon 97205 on or about July 1, 2020. This letter is being provided pursuant to the Workers' Adjustment Notification and Retraining Act (WARN), Public Law 100- 379.

The total number of employees to be laid off is 96. Attached you will find a list of job titles and the total number of employees that will be affected in each job classification. Employees were notified of the impending layoff on April 27, 2020. It is expected that this will be a reduction in force and will occur on July 1, 2020.

There is not union representation at this institution. Company provisions for transfer, bumping or reassignment do not exist.

The local point-of-contact is Celeste Brannon, Director of Human Resources, (503) 276-4353 and celeste.brannon@pam.org.

Sincerely,

A handwritten signature in black ink that reads "Gareth Nevitt". The signature is written in a cursive, flowing style.

Gareth Nevitt
Chief Financial Officer
Portland Art Museum
503-276-4250 | direct
gareth.nevitt@pam.org

PORTLAND ART MUSEUM (1219 SW Park Ave. Portland, OR 97205)

Department	Job Title	FLSA Code	# Affected in Category
Accounting	Accounting Coordinator	N	1
Audio Visual	Audio Visual Tech	N	2
Audio Visual	Audio/Visual Supervisor	N	1
Collections Management	Preparator Supervisor	N	1
Collections Management	Head of Collections	E	1
Collections Management	Preparators	N	1
Collections Management	Associate Registrar	N	1
Collections Management	Conservator	E	1
Collections Management	Assistant Prep	N	2
Collections Management	Matter/Framer	N	1
Collections Management	Assistant Registrar	N	1
Curatorial	Council Coordinator	N	1
Development	Head of Development Operations	E	1
Development	Principal Gifts Officer	E	1
Development	Head of Patrons & Events	E	1
Event Sales	Events Administrator	N	1
Event Sales	Event Sales Support Staff	N	1
Events	Event Facilities Technician	N	1
Events	Production Supervisor	N	1
Events	Event Support Staff	N	2
Events	Production Hand Lead	N	1
Facilities	Custodial Technician II	N	3
Facilities	Senior Custodial Technician	N	1
Facilities	Maintenance Tech	N	1
Facilities	Senior Custodial Technician	N	1
Facilities	Facilities Technician	N	1
Facilities	Senior Custodial Technician	N	1
Facilities	Facilities Technician	N	2
Facilities	Senior Main. Tech	N	1
Gift Shop	Head of Museum Shop	E	1
Gift Shop	Gift Shop Associate	N	4
Gift Shop	Shipping & Receiving Coordinator	N	1
Gift Shop	Gift Shop Floor Supervisor	N	1
Human Resources	HR People & Culture Partner	E	1
Information Systems	IT Assistant	N	1
Learning & Community Partn	Programs Lead	N	1
Learning & Community Partn	Head of Accessibility	N	1
Library & Collections Inform	Collections & Exhibitions Photographer	N	1
Library & Collections Inform	Librarian/Archivist	E	1
Library & Collections Inform	Head of Digital Assets & Collections Inf	N	1
Marketing	Web Architect	E	1
Marketing	Marketing & Community Relations Co	E	1
Museum Grounds Cafe	Head of Cafe & Art Pub	N	1
Museum Grounds Cafe	Cafe & Art Pub Lead	N	1
Museum Grounds Cafe	Barista	N	3
NWFC Administration	Development Mgr	E	1
NWFC Administration	Membership and Development Associ	N	1
NWFC Classes	Education Director of NWFC	E	1

NWFC Classes	NWFC Education Programs Coordinatr	N	1
NWFC Classes	Education Services Coordinator	N	1
NWFC Classes	NWFC Equipment Manager	N	1
NWFC Classes	NWFC Administrative Coordinator	N	1
NWFC Exhibition	NWFC - Exhibition Program Manager/f	E	1
NWFC Exhibition	Head Projectionist	N	1
NWFC Exhibition	Theater Coordinator	N	2
NWFC Exhibition	Filmmaker Services Manager	E	1
NWFC Exhibition	Theater Manager	N	1
NWFC Exhibition	Theater Coordinator	N	2
Protection Services	Protection Services Officer	N	6
Protection Services	Third Shift Control Room Officer	N	2
Rental Sales Gallery	Rental Sales Gallery Supervisor	N	1
Visitor Services	Head of Visitor Services	E	1
Visitor Services	Visitor Services Associate	N	11
Visitor Services	Visitor Services Lead	N	2
Visitor Services	Visitor Services Supervisor	N	1
Volunteer Services	Head of Volunteer Services	E	1
	Total affected staff		96

Note: as guided by WARN this list is not counting workers who have less than 6 months on the job and workers who work fewer than 20 hours per week