



**MARRIOTT
PORTLAND DOWNTOWN
WATERFRONT**

1401 SW Naito Parkway
Portland, OR 97201

June 5, 2020

John Asher, Rapid Response Coordinator
Oregon Dislocated Worker Unit
Oregon HECC – Office of Workforce Investments
875 Union Street NE
Salem, OR 97311

Ted Wheeler, Mayor
1221 SW 4th Ave Room 340
Portland, OR 97204
MayorWheeler@portlandoregon.gov

Re: WARN Notice

Dear WARN Act Coordinator:

This letter is to notify you that Marriott Hotel Services, Inc. doing business as Portland Marriott Downtown Waterfront located at 1401 SW Naito Parkway, Portland, OR 97201 has instituted temporary furloughs, temporary layoffs, and/or temporary reductions in hours (collectively, “temporary actions”) for 248 of the location’s 253 employees.

These temporary actions began at the location on March 21, 2020, and were expected to last less than six months. The temporary actions were necessary due to the sudden and unprecedented economic effects of coronavirus/COVID-19 crisis (“COVID-19”), a natural disaster, including the World Health Organization’s pandemic declaration, the President’s declaration of a national emergency, the state and local shelter-in-place orders, and other related governmental announcements and actions, and their impact on business operations. Based on public health guidance and business forecasts available at the time, it was initially expected that these temporary actions would last significantly less than six months and that the location would return to normal business levels.

These government COVID-19 directives, however, have repeatedly been expanded and extended and have forced people to remain in place, restricting business, large gatherings, and travel in general. These expanded and extended government directives have caused a sudden, severe and worsening downturn

in the hospitality industry that now makes it reasonably foreseeable that these temporary actions may extend beyond six months.

This notice is provided at the earliest possible time based on the information available. If business conditions change, which will impact these temporary actions, employees will be promptly notified of any change.

Enclosed is a list of the job titles of all affected employees and the number of employees in each job title. Affected employees do not have bumping rights (that is, the right to claim another job at the company), and no union represents affected employees. Each affected employee has been notified of the specific temporary action applicable to them.

This notice is given pursuant to the Worker Adjustment and Retraining Notification ("WARN") Act, 29 U.S.C. § 2101, *et seq.*, and any comparable state law, to the extent that such laws apply.

For further information, please contact me at Melissa.Clark@Marriott.com or 503-718-4783.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Clark". The signature is written in a cursive, flowing style.

Melissa Clark
Director of Human Resources

Enclosure

Portland Marriott Downtown Waterfront

Job Title	# of Affected Employees
ACCOUNTANT-GENERAL	3
ADMIN ASST-FOOD & BEVERAGE	1
ADMINISTRATIVE ASSISTANT	1
ASST DIR-FINANCE & ACCOUNTIN	1
ASSTMGR-OPS ROOMS NEHTLOP	1
ASSTMGR-OPSRMS-F&B-EVTNEF	1
AT YOUR SERVICE AGENT	1
ATTENDANT-BELLSTAND	3
ATTENDANT-GOURMET COFFEE	5
ATTENDENT-SHIPPING & RECEIVIN	1
BANQUET AISLE ATTENDANT	2
BANQUET SERVER	32
BARTENDER	4
BEVERAGE CONTROLLER	1
BQT SERVICE COORDINATOR	2
CATERING SERVICE ATTENDANT	4
CATERING SUPERVISOR	1
CHECK CALLER/EXPEDITOR	5
CONCIERGE	8
COOK	5
COOK-SPECIALTY	8
COORDINATOR-RECYCLING	1
DESTINATION SALES EXECUTIVE	1
DINING ROOM ATTENDANT/UTILITY	3
DIR OF ENGINEERING	1
DIR OF EVENT PLNG	1
DIR-FINANCE & ACCOUNTING	1
DIR-HUMAN RESOURCES	1
DIR-OPERATIONS	1
DIR-REVENUE MANAGEMENT	1
DISHWASHER/UTILITY	7
ENGINEERING ASSISTANT	1
EXECUTIVE ASSISTANT	1
EXECUTIVE CHEF	1
FRONT OFFICE SUPERVISOR	3
GENERAL MANAGER	1
GENERALIST-HUMAN RESOURCES	1
GROUPS COORDINATOR	3
GUEST SERVICE AIDE	8
GUEST SERVICE ASSOS-LD-PM	4
HOST/HOSTESS	1
HOUSEKEEPER	37
HOUSEKEEPING AIDE	6
HOUSEKEEPING AIDE-PM	2
LAUNDRY ATTENDANT	5

Job Title	# of Affected Employees
LAUNDRY WASHER	3
LEAD BARTENDER	1
LEAD CATERING SERVICE ATTD	2
LEAD COOK	1
LEAD GOURMET COFFEE ATTD	1
LEAD HOUSEKEEPER	1
LEAD LAUNDRY ATTENDANT	1
LOBBY HOUSEKEEPER	5
LOSS PREVENTION CHIEF	1
LOSS PREVENTION OFFICER	2
MAINTENANCE U	5
MAINTENANCE-LEAD U	1
MAINTENANCE-SENIOR U	1
MAINT-PERFECT ROOM I	2
MGR-EVENTS	2
MGR-OPS F&B HTLOPS	1
MGR-OPS ROOMS HTLOPS	2
OFFICER-LOSS PREVENTION PM	2
PLEASURE TRASIENT REP	1
PURCHASER	1
RECEIVING CLERK	1
RESTAURANT SUPERVISOR	2
ROOMS CONTROLLER	2
SALES COORDINATOR	1
SENIOR BAKER	1
SENIOR BANQUET CHEF	1
SERVER	2
SERVER-LOUNGE	6
SR CATERING SALES EXEC NE	1
SR EVENT MANAGER	1
SR SALES EXECUTIVE NE	2
SRMGR-OPS F&B HTLOPS	2
SRMGR-OPS ROOMS HTLOPS	1
STATION ATTENDANT	1
SUPERVISOR-HOUSEKEEPING	2
SUPERVISOR-KITCHEN	3
SUPERVISOR-SENIOR KITCHEN	1
Grand Total	248