



MENTOR Oregon
11010 SE Division St
Suite 300
Portland, OR 97266

July 6, 2021

John Asher, Rapid Response Coordinator
Oregon Dislocated Worker Unit
Office of Workforce Investments
Oregon Higher Education Coordinating Commission
3225 25th Street SE
Salem, OR 97302

Dear Sir,

Due to sustained challenges in the state of Oregon, on or about September 30, 2021, National Mentor Services, LLC d/b/a MENTOR Oregon will be closing all of its operations in Oregon and intends to implement a permanent layoff of 164 employees state-wide.¹ The employees we will be permanently laying off work at the following addresses:

- MENTOR Oregon State Office, 11010 SE Division, Suite 300, Portland, OR 97266
- Metro Brokerage, 305 NE 102nd, Suite 350, Portland, OR 97216
- SLS, 8005 Bybee, Portland, OR 97206
- Klamath Falls Office, 404 Main Street, Suite 3, Klamath Falls, OR 97601
- Summers House, 3101 Summers Lane, Klamath Falls, OR 97603
- Logan House, 5180 Gatewood Drive, Klamath Falls, OR 97603
- Glenwood, 4865 Glenwood Drive, Klamath Falls, OR 97603
- Hope House, 3530 Hope Street, Klamath Falls, OR 97603
- Carlson House, 1910 Carlson Drive, Klamath Falls, OR 97603
- Roseburg Office, 822 NW Highland Street, Roseburg, OR 97470
- Troost House, 535 Troost Street, Roseburg, OR 97471
- Mid Valley, Eugene Office, 1600 Valley River Drive, Suite 130, Eugene, OR 97401
- Mid Valley Brokerage, 5121 Skyline Village Loop S, Salem, OR 97306

We are searching for other providers to take over services for the individuals that MENTOR Oregon currently serves in all programs. We expect that most employees who currently work for us in Oregon will have the

¹ Please note that as indicated in our separate letter to you on June 15, 2021, we implemented a previous, unrelated lay off of 25 employees at our Curry County operations.



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opportunity to transition to a new provider, and therefore will not experience an "employment loss" as defined under WARN. Moreover, it is unlikely, though possible, that 50 or more employees at any one site of employment will experience an employment loss, either because fewer than 50 employees are employed at the site or the employees will become employed by a new provider taking over operations. Nonetheless, out of an abundance of caution, we are providing notice pursuant to the WARN Act.

The total number of employees to be laid off statewide is 177. Attached you will find a list of job titles and the total number of employees that will be affected in each job classification. Employees were verbally notified of the impending layoff on June 2, 2021 and were informed in writing on July 6, 2021. It is expected that this will be a permanent closure and will occur on or about September 30, 2021.

There is no union representation at this facility and company provisions for transfer, bumping or reassignment do not exist.

The local point-of-contact is Duane Law, State Director at cell phone at (661) 563-2045 or by email at Duane.Law@TheMentorNetwork.com.

Sincerely,

Duane Law

State Director

Attachment

	MENTOR Oregon State Office, 11010 SE Division, Suite 300, Portland, OR 97266	Metro Brokerage 305 NE 102nd Suite 350 Portland OR 97216	Klamath Falls Office 404 Main Street Suite 3 Klamath Falls OR 97601	Summers House 3101 Summers Ln Klamath Falls OR 97603
Administrative _ Office Manager _2907	1			
Administrative _ Office Coordinator _1876	1	2	1	
Business Finance _ Manager _2270	1			
Business Finance _Accounts Receivable Coordinator _1910	1			
Case Management _ Case Manager _1277		22		
Case Management _ Supervisor I _2765		3		
Clinical _ Specialist _2972	1			
Direct Support _ Professional _1001	19		4	6
Direct Support _ Program Supervisor _2845	2		3	1
Maintenance _ Associate _1269	1			
Nursing _ Case Manager _1331	1			
Operations Management _ Area Director _2282	3			
Operations Management _ State Director _2287	1			
Program Administration _ Records Coordinator _2224		4		
Program Management _ Program Director _2754	1	1		
Program Services _ Job Coach _1110	7		6	
Program Services _ Job Developer _2239	3		1	
QI Field Services _ Manager _2672	1			
QI Field Services _ Specialist _2673	1			
Vocational _ Associate _2254	13			
TOTALS	58	32	15	7

Mid Valley Eugene Office 1600 Valley River Drive Suite 130 Eugene OR 97401	Mid Valley Brokerage 5121 Skyline Village Loop S Salem OR 97306	
		1
		4
		1
		1
12	7	41
1	1	5
		1
		63
		10
		1
		1
		3
		1
2	2	8
		4
		13
		4
		1
		1
		13
15	10	177

