



WARN #8771

March 25, 2024

Via Email and Certified Mail

Michael Welter, Rapid Response Coordinator

Oregon Dislocated Worker Unit
Oregon HECC – Office of Workforce Investments
3225 25th Street SE
Salem, OR 97302
michael.welter@hecc.oregon.gov

Kathryn Harrington, Chair

Washington County Board of Commissioners
Charles D. Cameron Public Services Building
155 N First Avenue, Rm 300
Hillsboro OR 97124
bcc@washingtoncountyor.gov

Mayor Heidi Lueb

City of Tigard
13125 SW Hall Blvd
Tigard, OR 97223
heidil@tigard-or.gov

Re: Announcement of Planned Action

Dear Mr. Welter, Chair Harrington, and Mayor Lueb:

We are writing to inform you that there will be a mass layoff at Aspen ML LLC's office located in Oregon at 13190 SW 68th Parkway, Suite 110, Tigard, OR 97223.

The expected date of the first separation will be May 31, 2024. All 95 affected employees have been notified of their separation dates and that their separation from employment will be permanent. The affected employees are expected to be separated from employment beginning on May 31, 2024, with all separations accomplished by August 31, 2024. Aspen ML LLC is not closing this office because of this layoff.



Attachment A to this correspondence provides a list of the affected employees by job position and the anticipated date of separation.

There are no bumping rights for the affected employees, meaning employees will not be able to displace more junior employees out of their positions as a result of this mass layoff. The affected employees are not represented by a union.

If you have questions, or require additional information about this planned action, please contact General Counsel Lauren DeMasi at 503.444.5014.

Sincerely,

Lawrence Mendelsohn
Manager

CC: **Michael Welter, Rapid Response Coordinator**
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Enclosures