

Oregon Win-Win Initiative

Summary Report

This summary report contains statewide and institutional discoveries and recommendations, activities and an assessment of the future of Win-Win in Oregon including policy, procedural and management issues.

Statewide Discoveries and Recommendations

In this early stage of the Win-Win Initiative in Oregon, we have several discoveries or lessons learned and a few recommendations. We have learned that it is important and/or helpful to:

- Highlight state-level higher education strategic plans that are aligned with Win-Win and then actively communicate these to all participating institutions
- Find champions to prioritize Win-Win outcomes at the state and institutional levels, seek additional funding, support virtual meetings and allow for and accept local nuances
- Request that the NSC (National Student Clearinghouse) report credits earned on enrollment record
- Define terms at the outset and at state-level using stakeholder input (e.g. Win-Win categories at right)
- Provide clear documentation to guide colleges through the Win-Win steps, tasks and due dates, communicate regularly with stakeholders (e.g. monthly conference calls) and create a leadership team to guide the process
- Avoid the assumption that all students who are missing a requirement (e.g. missing math), experience this as a barrier to getting a degree. Why? Two of the many reasons include:
 - Not all students were attempting an AAOT (Associate of Arts Oregon Transfer) degree, which was the degree used for state-level audits. For example, Math 81 is required for a Culinary Arts degree, but a higher level of math is required for the AAOT.
 - Colleges audit for several degrees, which have differing requirements for math, writing, oral communication and English (e.g. Associate of General Studies)
 - Requirements change over time (e.g. AAOT writing requirement was 6 credits, is now 8 credits)

Some of the statewide challenges we have encountered so far include:

- Technical information exchange issues between the state agency and the college that created the customized degree audit software

Win-Win Category Definitions:

1) "Eligible" is a student record that meets all 2010/11 Associate of Arts Oregon Transfer (AAOT) degree requirements or other degree requirements.

2) A "potentially eligible" student: one whose record lacks one or more parameters of the degree requirements, is academically short (lacking 1-12 quarter credits) or has a financial hold on the transcript.

3) "Neither:" student record does not meet the AAOT/other degree requirements, is not potentially eligible for the degree (e.g. already received a degree, currently enrolled, insufficient credits/classes), or is 13 or more credits away from a degree.

4) "Unresolved:" student could not be contacted, student deceased or academic record includes inaccessible transfer credits.

- Older less accurate data in the state database (e.g. inaccurate student high school graduation dates)
- The state database was not designed for very detailed or individual college analysis (e.g. specific Win-Win parameters), but was designed to look at state-level data in the aggregate over a long time frame
- Some National Student Clearinghouse data were duplicated, but we accommodated that issue
- Oregon’s community colleges are *not* a system, but rather a group of collaborative schools. One instance of the challenges that brings includes lack of statewide consistency in course-level data from college to college (e.g. course numbering and course prefixes vary from school to school)

Institutional Discoveries and Recommendations

This early in the process, we have few institutional discoveries including:

- Nearly all community colleges will audit student records for degrees in addition to the AAOT degree
- Some colleges will audit student records for certificates as well (even though this is not officially part of Win-Win)
- Community colleges’ degree award policies (opt-in, opt-out, institutional award) differ from institution to institution. Oregon’s community college personnel have analyzed or are currently analyzing this policy at their campuses, some have changed the policy and some will soon do so.
- Colleges do find value in this process even if few students are eligible for degrees. This initiative, “made us look at our internal processes and ask why are we doing this [following certain practices]? We have changed quite a few things, which have made our [degree] evaluations more flexible.”

Statewide and Institutional Activities

Below are statewide and institutional activities for year one of the grant. For more detail, please refer to this linked [Timeline](http://www.lanec.edu/studentsuccess/Conferences/winwindqp/resources.html) or see: <http://www.lanec.edu/studentsuccess/Conferences/winwindqp/resources.html>.

| Date | Activity |
|-------------------------------------|--|
| July-August 2011 | Key players identify skills, knowledge, abilities and qualifications of the grant coordinator, write job description and evaluation rubric, post job, create hiring committee, conduct interviews with finalists, hire coordinator |
| August - September 2011 | Key players discuss grant planning and accounting |
| October 2011 | Kickoff Meeting at Lane Community College, Eugene, OR Stakeholders define cognizant college, agree on monthly conference calls |
| October-November 2011 | Coordinator verifies college leads, creates communication processes and documentation, prepares presentations |
| November 2011 | Key players’ discuss grant and accounting with fiscal agent staff |
| November 2011 | Coordinator participation in OCCARD (Oregon Community Colleges Admissions and Registrars Directors) conference call, Grants Pass, OR |
| December 2011 – January 2012 | State agency staff and coordinator set up definitions, procedures, timeline and perform initial data analysis |
| January-June 2012 | State agency staff do state-level database work including: gather, screen and refine universe of interest, clean up data, prepare reports, assign student records to cognizant colleges, match data |
| February 2012 | Coordinator Win-Win presentation at Student Success and Retention Conference, Portland, OR |
| March 2012 | Principle investigator and coordinator participate in meetings to discuss grant budget with fiscal agent, Eugene, OR |
| May 2012 | State-level audit process refined by state agency and college staff; state-level audits batch processed by software Coordinator Win-Win presentation ORACRAO Conference (Oregon Association of Collegiate Registrars and Admissions Officers), Sunriver, OR |
| June 2012 | Principle investigator and coordinator participate in national IHEP meeting, Washington, DC |
| June 2012 | Coordinator completes in-kind contribution reporting, begins hand-and-eye audits, sends completed audit info to colleges |
| June 2012 | Colleges begin auditing records, contacting students, tracking and reporting data |

Ongoing Activities

Principle investigator performs state-level leadership and grant administration including participation in conference calls, supervision of coordinator, presentations, and bi-monthly discussions with coordinator

Coordinator tracks in-kind contributions, coordinates and facilitates monthly conference calls for leadership team and all Oregon community colleges group, and consults with and provides guidance to community college leads

State agency staff provide ongoing support including file transfers, data reporting and analysis, problem solving, and participate in conference calls

Community college leads coordinate local internal community college meetings, audit student records, perform student outreach, and other grant-related tasks

The future of Win-Win in Oregon (including policy, procedural and management issues)

The future of Win-Win and similar initiatives in Oregon is very bright, primarily because have a proactive stance and a statewide vision. We are involved with many projects that continue to enhance policies and procedures directly supporting completions. Complete College America, Achieving the Dream, Degree Qualifications Profile and Reverse Transfer, are just a few. For instance, our future involvement in the national Reverse Transfer project builds on the successful pilot program between Oregon’s public community colleges and universities. The pilot allowed educational institutions to identify and grant students’ associate’s degrees earned but not awarded. To read more about some of Oregon’s twenty-seven best practices, see the [Oregon Student Success and Completion Strategy](http://www.odcewd.state.or.us/studentssuccess/) at: <http://www.odcewd.state.or.us/studentssuccess/>.

Community Colleges’ Degree Audit Systems

Although we conducted statewide degree audits, student records are subjected to a degree audit at their cognizant college. Because each community college is independent, so too is their choice in degree audit systems. Current information on audit systems is shown in the table at right, and additional information will be provided in future reports.

| <i>Community College</i> | <i>Degree Audit System</i> |
|----------------------------|---|
| Blue Mountain | Conclusive Systems' Degree Works |
| Central Oregon | Banner CAPP, may use Degree Works in future |
| Columbia Gorge | TBA |
| Chemeketa | Banner CAPP, may use Degree Works in future |
| Clackamas | TBA |
| Clatsop | TBA |
| Klamath | TBA |
| Lane | Banner |
| Linn-Benton | TBA |
| Mt. Hood | u.achieve (formerly DARS) |
| Oregon Coast | TBA |
| Portland | GradPlan |
| Rogue | TBA |
| Southwestern Oregon | Datatel (Colleague) Degree Audit |
| Tillamook Bay | Conclusive Systems' Degree Works |
| Treasure Valley | Done manually |
| Umpqua | TBA |

Oregon Win-Win Summary Report for IHEP, 07/31/12

These preliminary results **ONLY** account for statewide degree audits using the 2010/11 Associate of Arts Oregon Transfer degree. Future additional degree audits by the institutions will account for degree audit results of the AAOT and any other degrees they choose to use, for example, the AGS, Associate of General Studies or any career-technical degrees. Degree audits are in process at **BOTH** the state and institution level at this time, as reflected in column I below.

| STATEWIDE DEGREE AUDIT RESULTS as of 7/27/12 | | | | | | | | | |
|--|--|---|---|--|---|--|---|--|--|
| STATEWIDE DEGREE AUDIT RESULTS using the AAOT DEGREE | | | | | | Audits in Process at State and Institutional Level | | | |
| Community College | Number of Student Records Sent to Degree Audit | Number of Student Records Eligible ¹ | Number of Student Records Potentially Eligible ² | Number of Student Records Neither ³ | Number of Student Records Unresolved ⁴ | Number of Audits COMPLETED at STATE LEVEL ⁵ (as of 7/25/12) | Number of Audits IN PROCESS at STATE LEVEL ⁵ (as of 7/25/12) | Audits IN PROCESS at INSTITUTIONAL LEVEL | Estimated Time for Community Colleges to Complete Audits |
| Blue Mountain | 82 | 0 | * | 79 | 0 | 82 | 0 | 82 | August 15, 2012 |
| Central Oregon | 282 | * | 44 | 236 | 0 | 282 | 0 | 282 | August 29, 2012 |
| Columbia Gorge | 60 | * | 9 | 7 | 42 | 60 | 0 | 60 | August 10, 2012 |
| Chemeketa | 456 | 7 | 100 | 24 | 0 | 456 | 0 | 456 | August 29, 2012 |
| Clackamas | 597 | * | 71 | 205 | 306 | 597 | 0 | 597 | August 1, 2012 |
| Clatsop | 57 | * | * | * | 0 | 57 | 0 | 57 | August 10, 2012 |
| Klamath | 126 | * | 19 | 58 | 44 | 126 | 0 | 126 | July 30, 2012 |
| Lane | 766 | 7 | 130 | 92 | 0 | 584 | 182 | 766 | August 29, 2012 |
| Linn-Benton | 510 | * | 56 | 133 | 0 | 510 | 0 | 510 | August 29, 2012 |
| Mt.Hood | 711 | 23 | 116 | 80 | 0 | 711 | 0 | 711 | August 29, 2012 |
| Oregon Coast | 27 | 0 | * | 16 | 9 | 27 | 0 | 27 | 3-Aug-12 |
| Portland | 1722 | * | 162 | 548 | 422 | 582 | 1140 | 1722 | August 29, 2012 |
| Rogue | 407 | * | 55 | 27 | 0 | 407 | 0 | 407 | August 17, 2012 |
| Southwestern Oregon | 79 | * | 24 | 51 | * | 79 | 0 | 0 | Completed |
| Tillamook Bay | 9 | * | * | 7 | 0 | 9 | 0 | 9 | August 1, 2012 |
| Treasure Valley | 109 | 0 | 11 | 69 | 29 | 109 | 0 | 109 | August 29, 2012 |
| Umpqua | 126 | * | 27 | 62 | 34 | 126 | 0 | 126 | August 29, 2012 |
| TOTALS | 6126 | 37 | 824 | 1694 | 886 | 4804 | 1322 | 6047 | |

NOTES:

* Cell size < 7 are suppressed. Oregon definitions used by the community colleges (definitions vary slightly when considering preliminary degree audits at the statewide level due to use of AAOT degree only for audits): 1) "Eligible" is a student record that meets all 2010/11 Associate of Arts Oregon Transfer (AAOT) degree requirements or other degree requirements. 2) A "potentially eligible" student: is one whose record lacks one or more parameters of the degree requirements, is academically short (lacking 1-12 quarter credits) or has a financial hold on the transcript. 3) "Neither:" student record does not meet the AAOT/other degree requirements, is not potentially eligible for the degree (e.g. already received a degree, currently enrolled, insufficient credits/classes), or is 13 or more credits away from a degree. 4) "Unresolved:" student could not be contacted, student deceased or academic record includes inaccessible transfer credits. 5) Statewide audits are still in process and approximately 75% complete. Simultaneously, Oregon community colleges are performing audits using completed statewide results.

Oregon Win-Win Initiative: SUMMARY FINANCIAL REPORT

Dates of Report: August 1, 2011 to June 30, 2012

Revenue

| | |
|---------------------------|------------|
| Amount Received from IHEP | 170,000.00 |
|---------------------------|------------|

Salaries

| | |
|----------|-----------|
| Salaries | 37,140.07 |
|----------|-----------|

| | |
|-----------------|-----------|
| Fringe Benefits | 21,912.66 |
|-----------------|-----------|

| | |
|-------------------|-----------|
| Subtotal Salaries | 59,052.73 |
|-------------------|-----------|

Expenses

| | |
|---------------------|----------|
| Conference Expenses | 5,220.40 |
|---------------------|----------|

Office Expenses

| | |
|------------------------|----------|
| Administrative Charges | 1,799.50 |
|------------------------|----------|

| | |
|----------------|-----------|
| Total Expenses | 66,072.63 |
|----------------|-----------|

| | |
|-----------------------------|------------|
| Balance as of June 30, 2012 | 103,927.37 |
|-----------------------------|------------|